

Research Institute for Languages and Cultures of Asia and Africa (ILCAA)
Tokyo University of Foreign Studies
Call for Applications (Area Studies/ History)

1. Position: 1 full-time faculty staff

2. Rank:

Assistant Professor with a five-year limited term appointment (Note that this is a tenure-track position. The appointee is eligible to apply for a tenured Associate Professor position after three years of service.)

3. Qualifications:

- (a) Applicants must specialize in Area Studies/ History on Asia and/or Africa, demonstrate expertise in GIS-based Historical Studies, have rich experience on the fieldworks, and be able to present their work to the international academic communities.
- (b) Applicants must already have received, or will have received a doctorate by the date of appointment.
- (c) Applicants must be able to demonstrate that their research has strong connection to Asian and/or African societies.
- (d) Applicants must have an excellent research program and a demonstrated ability to plan and lead creative, cutting-edge joint research projects.
- (e) Applicants must have sufficient proficiency in Japanese for administrative duties.

4. Appointment to begin: April 1, 2018.

The appointment, however, may be deferred to a later date if there are reasonable grounds.

5. Documents required for application:

* Application documents (b), (d), and (e) must be submitted **in Japanese**.

- (a) Cover letter specifying the position “Area Studies/ History” the applicant is applying for. Contact information, including postal address and email address, should also be provided in the cover letter.
- (b) CV attached with a recent ID photograph (taken within the last six months). Information regarding languages that the applicant uses to conduct research should be included in the CV.
- (c) Documentation showing successful completion of a doctorate, or indicating that a thesis has been submitted. Photocopies are acceptable.
- (d) Statement of research career of no more than 4000 characters in length on A4-size paper. Applicants should indicate in the statement if they have previous affiliations with academic institutions in/ for research on Asia and/or Africa, or have participated in joint research with ILCAA.
- (e) Research proposal of no more than 4000 characters in length on A4-size paper. The statement should lay out a plan of joint research the applicant would organize at ILCAA. Please refer to <http://www.aa.tufs.ac.jp/en/projects/jrp> for further details regarding research programs at ILCAA.
- (f) Publications.
 - (i) Complete list of publications.

- (ii) Provide three writing samples (pieces of published work). Samples in electronic format (PDF on a CD-ROM) are required. The submitted materials will be used for screening in the context of this application only. Should the applicant wish to have these samples returned, please state this clearly on the application and enclose a self-addressed, stamped envelope. For materials to be returned via express delivery, the self-addressed envelope should also include a prepaid COD return label. Applicants living abroad should contact the committee at the email address indicated below for further information on the procedure involved in returning documents.
- (g) Two self-addressed envelopes. These envelopes will be used to confirm receipt of the application and notify applicants of the result.
- (h) The name, affiliation, and contact information of two researchers who can provide recommendations.

6. Procedure: After an initial screening of the application documents, shortlisted candidates will be invited for the first interview. The first interviews are scheduled to occur on Wednesday, October 18, 2017. Candidates selected for the interview will be contacted by early October. We regret that travel expenses for interviews cannot be reimbursed. Second interviews by the board members of the Tokyo University of Foreign Studies are scheduled to occur from late November to early December. The dates will be determined according to the schedules of the candidates and the board. The second interview for candidates residing abroad and in remote locations will be via Skype.

7. Notification of the result: In middle December 2017

8. How to apply: The deadline for applications is Thursday, August 31, 2017. Only applications sent by registered mail or express delivery will be accepted. Please send the application package to the following address:

3-11-1 Asahi-cho, Fuchu-shi, Tokyo 183-8534, Japan
Tokyo University of Foreign Studies
Research Cooperation Division, Joint Research Center Office

Please write the following clearly on the package in red:
“Research Institute for Languages and Cultures of Asia and Africa, HR application form (Area Studies/ History) enclosed”

9. For questions regarding the application procedure, please contact the institute by post or email at the address below. Please note that inquiries by telephone will not be entertained.

3-11-1 Asahi-cho, Fuchu-shi, Tokyo 183-8534, Japan
Tokyo University of Foreign Studies
Research Institute for Languages and Cultures of Asia and Africa
Personnel Selection Committee
Email: aaajimu@aa.tufs.ac.jp

Privacy Policy

Research Institute for Languages and Cultures of Asia and Africa will observe the regulations of Tokyo University of Foreign Studies and handle the private information properly. The information collected in the process will not be used for other purposes.